



**NATURE TALKS
CONTRACT FOR SERVICE**

Presenter Contact Information

Name:

Address:

Phone:

Email:

Host Contact Information

Name:

Address:

Phone:

Email:

Presentation Location and Address

Site Contact Person (if different than Host)

Name:

Phone:

Presentation Date

Start Time

Completion Time

Nature Talks Contract for Service

Presentation Description

Title:

Summary:

Payment Agreement

Presentation Fee: Travel/Mileage Fee: Lodging Fee: Meal Fee:

Host agrees to pay the fee(s) on the day of the presentation, unless prior arrangements have been made. Check made payable to:

Event admission fees, facilities, performance equipment, etc. to be supplied by host. Execution of this agreement signifies acceptance by the Host and Presenter of these terms and conditions and attached hereto, if any.

Signatures:

PRESENTER

Date

HOST

Date

CONTRACT CLAUSES

1. Presenter shall render services in connection with the engagement to the best of the presenter's ability, and subject to the Host's direction and control. Presenter will abide by all reasonable rules and regulations of the Host.
2. **Liability:** Presenter shall indemnify Host against any and all claims, damages, liabilities, costs and expenses (including reasonable attorney's fees) arising out of the use of any materials, ideas, creations, and properties (herein called "materials") furnished by Presenter in connection with this engagement. Host shall similarly indemnify Presenter in respect to "materials" furnished by the host in connection with this engagement.
3. **Payment:** Host shall pay Presenter the compensation as specified in this contract no later than the conclusion of the engagement unless prior arrangements in writing have been agreed upon by the Presenter. Presenter fees are not subject to deduction of taxes and withholdings.
4. **Cancellation:**
 - a. Greater than thirty (30) calendar days prior to the performance schedule date: Host shall be obligated to pay thirty percent (30%) of the Presenter's fee plus any and all expenses incurred by the Presenter in preparation for the engagement.
 - b. Less than thirty (30) calendar days prior to the performance schedule date: Host shall be obligated to pay sixty percent (60%) of the Presenter's fees plus any and all expenses incurred by the Presenter in preparation for the engagement.
5. This agreement, when executed by the Presenter and Host, shall constitute the entire understanding between them and shall be construed according to the laws of the state of Illinois.
6. **Recording/Zoom:** Presenter reserves the right, without any compensation to the Host, to make any record of the physical form, oral and/or visual, of the program by any method. Such recordings, shall become the sole and absolute property of the Presenter for subsequent use at the Presenter's discretion. All materials and audio aspects of the program shall be and remain the sole property of the Presenter. Host may broadcast via Zoom or other media platform only with the expressed permission of the Presenter. Recordings of the program may be made available only with the expressed permission of the Presenter for a time determined by the Presenter.
7. **Program promotion:** Host is granted the right to use and permit others to use, during the term prior to the engagement, the Presenter's name, photograph, likeness, biography and voice in the advertising and publicizing of the engagement. Likewise, the Presenter is granted the right to use and permit others to use the Host's name, event information and Presenter's participation in the event for the Presenter's promotional purposes. Both parties will help promote the event through their social media outlets.
8. **Speaker's merchandise:** Presenter is granted the right by the Host to have present at the engagement for display, sale and solicitation, books and materials that would be appropriate to the subject matter of the contracted engagement and to mention them during the program.
9. A signed copy of this contract must be returned by Presenter the within 10 days of receipt or Host reserves the right to cancel the program and pursue other presenters.